

# Privacy Policy for the Research Forum of Austrian Universities of Applied Sciences 2025

## I. Controller

Data protection and confidentiality are of utmost importance to the University of Applied Sciences FH Campus Wien – Verein zur Förderung des Fachhochschul-, Entwicklungs- und Forschungszentrums im Süden Wiens (hereinafter referred to as FH Campus Wien), 1100 Vienna, Favoritenstraße 226, [datenschutz@fh-campuswien.ac.at](mailto:datenschutz@fh-campuswien.ac.at), as the responsible data controller. FH Campus Wien adheres to applicable national and European data protection regulations. Below, we outline the key aspects of data processing in relation to the Research Forum 2025, in accordance with the relevant data protection provisions:

## II. Data Processing Activities

### a) Data Processing Related to Event Registration

#### What personal data is processed?

FH Campus Wien collects and processes the following registration data: first and last name, email address, residential address (for invoicing purposes), and affiliation with an institution/company.

#### Purpose and Legal Basis

The processing of this data is carried out for the purpose of organizing and conducting the Research Forum 2025, including the management of registration fees. The legal basis for this processing is the performance of a contract or the implementation of pre-contractual measures at your request.

#### Retention Period

Registration data is retained for eight years for tax purposes and is subsequently deleted.

#### Data Sharing

Registration data is shared with internal and external entities essential for organizing and managing the Research Forum:

- ConfTool GmbH (Germany): Data is transferred to the processor for registration, administration, and invoicing purposes.
- Accounting Department: Data is provided for the handling of registration fees.

### b) Photos and Videos

#### What personal data is processed?

FH Campus Wien processes photographs and video recordings of participants, speakers, and panelists.

#### Purpose and Legal Basis

Photographs and videos are produced for documentation and public relations purposes, based on our legitimate interest, specifically for reporting on the Research Forum on the FH Campus Wien website and social media platforms.

#### Data Sharing

Photographs and videos may be published on the following platforms:

- The event's website (<https://www.fh-campuswien.ac.at/forschung/forschung-und-entwicklung/forschungsforum.html>)
- Social media platforms (e.g., LinkedIn, TikTok, Facebook, Instagram, YouTube)
- Print and online media, such as press releases

- MS OneDrive Cloud: Locally stored photos and videos are uploaded to FH Campus Wien OneDrive Cloud (servers in Europe), where they are stored and secured. Microsoft acts as a processor.
- Canto DAM Cloud: Canto DAM Cloud (servers in Germany) is used for managing and storing photos and videos. Canto DAM acts as a processor.

### **Retention Period**

Photographs and videos will be published on the event's website after the event concludes, in mid-2025. These materials will remain online for the duration of the website's availability, but no longer than two years.

### **c) Scientific Contributions of Speakers**

#### **What personal data is processed?**

The following data is processed: first and last name, affiliation with an institution/company, and scientific contributions (e.g., written materials related to presentations).

#### **Purpose and Legal Basis**

The processing of speakers' names and the titles of their scientific contributions is based on our legitimate interest to prepare and publish the event program, ensuring the public and participants are informed about the planned lectures and scientific content.

The processing of scientific contributions is carried out for publication in the FFH Open Access Repository (<http://ffhoarep.fh-ooe.at/>) to promote scientific exchange and make the contributions accessible to a wider audience. The legal basis for this is the fulfillment of the contractual agreement arising from your signature on the licensing agreement, in which you consent to the publication of your scientific work.

#### **Retention Period**

Your name, photo, and the titles of your scientific contributions will be published in the event program on the event website and will remain visible until the website is deactivated, but for no more than two years.

Your scientific contributions will be stored in the FFH Open Access Repository. Deletion of contributions will only occur upon your active request or termination of the agreement.

#### **Data Sharing**

The written contributions will be publicly accessible in the FFH Open Access Repository. No further data transfer will occur.

### **III. Withdrawal of Consent**

If data processing is based on your consent, you have the right to withdraw this consent at any time with future effect. Withdrawal may be submitted informally via email. Please note that the withdrawal does not affect the lawfulness of processing carried out prior to the withdrawal.

#### **IV. Other Data Subject Rights**

In addition to the right of withdrawal, you have the following rights:

- **Right of access (Article 15 GDPR)** – You can request confirmation of whether and which personal data concerning you is being processed.
- **Right to rectification (Article 16 GDPR)** – You have the right to request the correction of inaccurate or incomplete data.
- **Right to erasure (Article 17 GDPR)** – You can request the deletion of your data unless legal retention obligations apply.
- **Right to restriction of processing (Article 18 GDPR)** – You can request the restriction of your data's processing.
- **Right to data portability (Article 20 GDPR)** – You have the right to receive your data in a structured, commonly used, and machine-readable format.
- **Right to object (Article 21 GDPR)** – You can object to the processing of your data, provided it is based on legitimate interests.

#### **V. Contact**

You can exercise these rights by contacting FH Campus Wien as the data controller at [datenschutz@fh-campuswien.ac.at](mailto:datenschutz@fh-campuswien.ac.at).

Additionally, you have the right to lodge a complaint with the Austrian Data Protection Authority:

Barichgasse 40-42, 1030 Vienna, Austria

Email: [dsb@dsb.gv.at](mailto:dsb@dsb.gv.at)

Phone: +43 1 52 152-0

For further information on data protection, please visit: [www.fh-campuswien.ac.at/datenschutzerklaerung](http://www.fh-campuswien.ac.at/datenschutzerklaerung).